



**2021 REQUEST FOR PROPOSAL:  
HOMELESS MANAGEMENT INFORMATION SYSTEM**

Issue Date: Monday, October 4, 2021

Questions Due: Monday, October 11, 2021

Proposals Due: 8 PM EST, Monday, November 1, 2021

Addendum #1: Frequently Asked Questions

## Frequently Asked Questions

**Q:** For the scorecard items in “Section XII: Scorecard,” are we permitted to provide expounded written responses, or do you only want us to select a number score from the listed options?

**A:** You may submit written responses as a supplement to the scorecard. You will also be allowed to provide clarifications during the interview/product demonstration phase. Please note that THHI may use these answers to adjust the scorecard as originally submitted by respondents.

**Q:** Is there a way we can download the two Google forms for our own records?

**A:** THHI can provide respondents with copies of their scorecard and certification of understanding during the debriefing process after the RFP submission deadline.

**Q:** How many data sources will you be migrating data from?

**A:** It is expected that data will only need to be migrated from our current homeless management information system.

**Q:** How many years of data do you plan to migrate?

**A:** Our HMIS has active records going back to 2006, so we’re expecting to go back about 15 years for data migration.